

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution	Brihan Maharashtra College of Commerce
1.2 Address Line 1	845, Shivajinagar,
Address Line 2	Deccan Gymkhana.
City/Town	Pune
State	Maharashtra
Pin Code	411004
Institution e-mail address	bmccpune04@gmail.com
Contact Nos.	020-30866202-07
Name of the Head of the Institution:	Dr.Chandrakant.N.Rawal

Tel. No. with STD Code:

020-30866203

Mobile:

9890132166

Name of the IQAC Co-ordinator:

Dr.Varsha Deshpande

Mobile:

9767056611

IQAC e-mail address:

iqac.bmcc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN 10318

1.4 Website address:

www.bmcc.ac.in

Web-link of the AQAR:

www.bmcc.ac.in/pdf/iqar_10_11.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2004	5 years
2	2 nd Cycle	A	3.15	2009	5 years
3	3 rd Cycle	A	3.16	2015	5 years
4	4 th Cycle	-	-	-	

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

01/08/2005

1.7 AQAR for the year (*for example 2010-11*)

2016-2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR__2015-16__submitted to NAAC on_12/02/2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Savitribai Phule Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input checked="" type="checkbox"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="12"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Encouraged development of various skills along with academics amongst students
- Exposure to the corporate world through visits and interaction with industry experts
- Exposure to international business culture
- Encouraged enhancement of teaching quality by arranging FDPs and workshops
- Promoted environmental awareness through various activities
- Created social awareness through extension activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/Outcome
<p>The activities for this academic year concentrated on the following:</p> <p>Development of management skills</p> <p>Encouraging development of analysis and critical thinking skills</p> <p>Inculcating national pride and values amongst students</p> <p>Exposure to international business culture</p> <p>generating awareness about environment conservation</p> <p>Enhancement of teaching quality</p> <p>Proposing autonomy to the UGC</p> <p>Promoting cultural talent amongst students through various forums</p> <p>All the activities were co-related to these objectives to help students in their all round personality development</p>	<p>In accordance with the Plan of action following achievements can be highlighted:</p> <ol style="list-style-type: none"> 1. Flagship Activities of BMCC like Astitva, Troika conducted successfully 2. Students participated in case study competition organised by International Management Association (IMA) and won the first prize 3. Various activities under Heritage Collective conducted. 4. Study tour to Europe and Dubai was organised for students 5. Awareness of key issues of ethics, morality and spirituality which can be extended to the working environment 6. Emphasis on Indian Ethos and Philosophy 7. A few of our faculty members completed their Ph.D 8. Major and minor research projects undertaken by faculty. 9. Visit by UGC committee to the college for granting autonomy 10. Cultural group of the college participated in various competitions and won prizes.

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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

 Management Syndicate Any other body

Provide the details of the action taken

1. The IQAC team prepared the first draft of AQAR by collecting inputs from faculty, academic departments and administrative office.

2. The draft was then discussed with the Principal who gave his valuable suggestions.

3. AQAR was then placed in a meeting with the LMC (Local Managing Committee) and after incorporating the suggestions made by management, it was kept accessible for all the teaching and non-teaching staff.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01			
PG	01			
UG	05		03	
PG Diploma	02		02	
Advanced Diploma				
Diploma				
Certificate			01	
Others				
Total	10		06	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	
Annual	02

1.3 Feedback from stakeholders *Alumni Parents Employers

Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus prescribed by University of Pune is followed. After every five years, syllabus is revised by the Board Of Studies of the University. Some of our faculty members are part of Board of Studies. Suggestions are made by the faculty to the BOS, University Also inputs based on feedback from students and stakeholders are forwarded to the University.

Whenever required, discussions on upgradation of syllabus are arranged in the college for the benefit of all colleges in Pune region.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	10	09	01	8

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	6	0	0	0	1	0	0	0	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

06

Non-Grant:

Total	Asst. Professors	Associate Professors	Professors	Others
	11	-	-	-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	06	04
Presented papers	02	03	02
Resource Persons		01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college faculty has been introducing a number of innovative teaching practices to make the presentation of the syllabus interesting to the students. Besides case studies, surveys, group discussions, this year's innovative practices in teaching learning were-

1. **Use of TED Talks for Business Communication Subject:** The objective of the practice was to promote use of ICT in learning and to enable students to learn more of Presentation skills and other Soft Skills.
2. **BMCC Blue Ribbon Project:** The objective of this practice is to create awareness of the harm of Tobacco .Tobacco is one of the leading causes of Cancer and smoking cigarettes the norm for the young adults. The need was to create an active student group to encourage their peers to understand the harm of Tobacco

2.7 Total No. of actual teaching days during this academic year

247

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

University norms regarding conduct of examinations are followed.

Online entrance test for BBA/BBM is conducted at entry level.

At first year under graduate level photocopy of assessed answer papers can be made available on receiving the application

Continuous evaluation system is implemented at M.Com level

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	04	01
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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise

distribution of pass percentage : For academic year 2016-17

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.COM	618	18.93	39.96	15.04	7.92	81.85
M.COM	87	12.64	51.72	22.98	3.44	90.78
BBA	536	11.75	27.42	19.58	25.55	84.3
BBM(IB)	269	18.21	24.16	15.61	30.11	88.09
BCA	258	8.13	12.79	17.82	36.04	74.78
PGDBF	63	17.46	44.44	17.46	7.93	87.29
PGDIB	64	7.81	40.62	32.81	18.75	99.99

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Contribution: The IQAC, prepares an academic calendar at the beginning of the year through interaction/meetings with faculty members and other members. Teaching – learning, co-curricular and extension activities are discussed and finalized in these meetings. New methodologies and innovative practices are encouraged. Further, faculty is encouraged to avail the facility of journals, e-journals and reference books in the library to update their knowledge and pass it on to the students in a timely manner. Various visits to industries and interaction with corporate world are also organised. These activities help in grooming our students as all-round personalities and as citizens of global society. The outcome can be seen in the form of various industries approaching us for campus recruitment.

Monitoring: Through meetings with the HODS, the IQAC discusses the impact of their teaching on students. Informal discussion with the students also helps in monitoring the teaching learning process.

Evaluation: At the college level, term end examination is conducted for under graduate courses and Mid-semester exam for M.Com classes. Assessment of these papers and analysis of results is done by the faculty and discussed in IQAC meetings.

There is a formal system of collection of feedback from students on the college and the teachers. Analysis of such feedback helps in evaluation of performance.

Also, results of the annual examination conducted by the University help us in understanding the performance of the students and effectively the teaching learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	

HRD programmes (FDP organized by sadhu Vaswani Institute of Management studies on Development of leadership skills)	1
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative and technical Staff	32	03	-	-

Non-Grant section

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	01	-	-
Technical Staff	02		-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college has a conducive environment for research in the form of adequate infrastructure and human resources. These resources viz. research facilities and expert guidance are easily accessible to research students. Research culture amongst students is promoted right from undergraduate level in the form of practicals and surveys, interviews which are published in our in-house journals. At M.Com level, students undertake projects based on their specialisation in subjects like Business Administration, Accountancy and Cost and Works Accounting. Teachers regularly guide them through meetings and one to one interaction.

Workshops to guide the students on analysis of data and on maintenance and enhancement of quality in research are arranged.

IQAC and Research cell promotes registration of faculty for Ph.d and provides guidance by experts.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1		-	
Outlay in Rs. Lakhs	7,98,000			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05			05
Outlay in Rs. Lakhs	3,90,000			3,90,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	01	-
Non-Peer Review Journals	01	01	01
e-Journals	02	-	-
Conference proceedings	04	03	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	
Major projects				
Minor Projects (4)	2 years	BCUD	3,05,000	Completed
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			3,05,000	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			02
Sponsoring agencies		BMCC			BMCC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency	1,60,000	From Management of University/College	50000
Total	2,10,000		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	
International	Applied	-
	Granted	
Commercialised	Applied	-
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

06

20

3.19 No. of Ph.D. awarded by faculty from the Institution

04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text" value="10"/>
National level	<input type="text" value="03"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text" value="20 medals during various camps"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="1"/>	College forum	<input type="text" value="05"/>
NCC	<input type="text" value="15"/>	NSS	<input type="text" value="08"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. BMCC and media partner Maharashtra Times conducted career guidance lecture series for students and parents. It was conducted for 14 days (seven weekends). This event saw a huge response from students and parents. Professionals from varied fields guided the students on opportunities in their respective fields.

2. Screening of films on social issues: A film on Swacchha Bharat was arranged for the students. Also a film titled FIR JINDAGI was screened on World Organ Donation day . An enrolment drive for students to work for social cause was arranged on the same day. Students enrolled themselves under specific drives of their choice.

3. The social welfare department of the college in collaboration with SPPU organised a two day **disaster management camp for Foreign students** of the college in February 2017. 31 students from 9 countries participated in the camp. The camp was inaugurated by Shri. Milind Vaidya, Director, CDMS. He explained the need for training in disaster management and also enumerated the causes for disasters – manmade and natural.

4. **NGO visits** are arranged every year for the students. One such NGO is Maitreyee – YUVA –an orphanage founded by our alumni. Our students have been regularly visiting this orphanage for interaction / dialogue with the children.

5. International Mother Language Day: The Heritage Collective of our college organised the International Mother language Day to give students an exposure to a variety of languages and help them understand the importance of every language. We may have different religions, cultures, languages, etc. but we all belong to one human race and that is our real identity- this was the message that was put across to all the students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.5 acres			12.5acres
Class rooms	43		Management	43
Laboratories				
Seminar Halls	2			2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		71,276	UGC and BMCC	71,276
Value of the equipment purchased during the year (Rs. in Lakhs)		4,26,250	UGC and BMCC	4,26,250
Others (Furniture)		45,00,000		45,00,000

4.2 Computerization of administration and library

Administration: 1.All admissions are done online.2 All Examination forms are filled online.3 Administrative office is fully computerised.

Library: Accession and issuing of library books is computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8133	2733088	246	63331	8379	2796419
Reference Books	80949	9778255	470	431637	81419	10209892
e-Books						
Journals	105	135207	87	156638	192	291845
e-Journals						
Digital Database			18	23400	18	23400
CD & Video	281	23500	09	13800	290	37300
Others (specify) Brail	63	-----	-----	-----	-----	-----

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	264	150	30			56	08	
Added	24	15				18		06
Total	288	165	30			74	08	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet through LAN provided in many classrooms.
- ERP training given to faculty for noting attendance of students in classroom
- Faculty training provided in use of MS Office
- Cyber security awareness program , sponsored by Quickheal was conducted successfully. Quickheal trained 34 students to make presentations in different schools . Many presentations were made by our students and in all 19000 students attended these presentations across schools in Pune
- Computers with internet access are given to all departments.

4.6 Amount spent on maintenance in lakhs:

i) ICT	6,44,000
ii) Campus Infrastructure and facilities	14,92,194
iii) Equipments	1,62,000
iv) others	3,20,769
Total:	20,09,776

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Principal of our college conducts meetings with the IQAC team , faculty .non teaching staff and student council regularly to generate awareness amongst all about the support services that are to be provided to the students.

System of address by Principal is invariably followed on the first day of college .Students are informed about the importance of rules of discipline and other norms of behavior included in the prospectus.

College website also helps in creating awareness of such services. All activities and events are uploaded on the website.

Further, IQAC encourages teacher interaction with students in classrooms to help students in understanding the various activities undertaken in the college.

Notices in classrooms and on boards are displayed from time to time

Thereafter, the IQAC members and faculty meet along with the students to monitor and evaluate the progress of the activity. Students feedback is also taken.

5.2 Efforts made by the institution for tracking the progression

In order to see that the students progress, various institutional programmes are conducted by the “students welfare and Rural students development programme.”

Programmes by student welfare: 1. Special guidance scheme 2. Self Defence workshop for girls 3. Earn and learn scheme 4. Soft skills development programme 5. Disaster management workshop 6. Inter –University Youth festival 7. Adventure camp

Programmes by Rural students development cell: 1. Spoken English course of 15 days 2. Study tour 3. Participation in Rice plantation with farmers. 4. Lecture on Rural Entrepreneurship 5. Teaching activity by students on Teachers Day

As a result of these programmes an overall development on the part of the students is noticeable: 1. Academic progress 2. High Confidence level 3. Better Organisational, managerial, leadership and coordination qualities 4. Effective communication

In this way, progression of students can be tracked through the measures mentioned above

5.3 (a) Total Number of students

UG	PG	PH.D	Others
1775	206	11	

(b) No. of students outside the state

17

(c) No. of international students

66

Men

Women

No	%
921	47

No	%
1062	53

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1191	171	40	340	12	1742	1175	179	50	348	23	1775

Demand ratio 100:23

Dropout % 2.03

Non-grant

a) Total Number of students

UG	PG	PH.D	Others
944	124	-	-

b) No. of students outside the state

88

c) No. of international students

71

d) Men

Women

No	%
706	67

No	%
362	33

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college organises awareness programme for new students at First Year of under graduate and post graduate level in all types of competitive examinations like CPT,UPSC,MPSC,Banking, NET/SET etc., through lectures conducted by Competitive exam cell and Rural students association and other forums.

The students are also guided on interview and group discussion techniques.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET	<input type="text" value="02"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Academic counselling As regards academic counseling, the faculty participates actively by introducing the areas of specialization in the light of the current scenario, where a student can excel in his career. The scheme of Class mentors, which in turn acts as mentoring for students at the personal level, helps them discover the talent and channelize in the appropriate career.

Counseling by teachers and experts is done at the time of admission for selecting the optional subject (electives) at the degree and post-graduate level.

Psychological counseling is also done with the help of outside expert faculties for the students and parents.

Personal Counseling The college has about 50% population of girl students. There is a separate guidance and counseling centre for women students called the 'Vidyarthini Manch'. The object of the Manch is to have an overall development of the girls through their participation in different activities and to help them solve their personal problems, if any.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
14	200	60	50

5.8 Details of gender sensitization programmes

Gender sensitization is done through Cells like Vidyarthini Forum, NSS and Students Welfare Association and through activities like, publications, films and documentary screening, rallies, street plays etc .

A lecture on Sexual Harassment Act was organised by the college to help the faculty and students understand the various aspects of the act.

This was followed by a demonstration self- defense techniques for girl students.

One day workshop -Nirbhaya Kanya Abhiyan in association with SPPU was also organised by the college

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	73	39394
Financial support from government	315	445533
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NO

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement of the Management: To facilitate education by starting, affiliating or incorporating at different places, as circumstances permit, schools and colleges under private management or by any other ways best adapted to the wants of the people and provide the same at affordable cost to all classes of the society.

Mission Statement of the college: “To make a citizen of India as fully endowed materially , intellectually and morally as the citizen of the most advanced country of the world is our collective aim”

6.2 Does the Institution has a management Information System

Yes, the college has a management information system

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

University of Pune plays a vital role in framing and revising the syllabus frequently.. For revised syllabus, orientation programme is organised either by the University or institution itself. Institution encourages faculty members be a part of BOS.

For effective implementation of curriculum many teaching practices like interactive methods, project based learning ,audio visual aids, virtual platforms for share –trading, e-content development, surveys etc. are used.

6.3.2 Teaching and Learning

The following strategies are implemented to enhance the quality of teaching –learning process:

1. **Upgradation of knowledge** of the faculty through FDPs, refresher courses and presentation in national and international seminars, lectures of renowned personalities in different fields, workshops, etc.
2. **Library resources;** Our library has subscribed to many e-books and journals. Besides, it has a rich collection of national and international publications. CDs and DVDs are also available for teachers and students. All this enhances the quality of teaching learning process.
3. **Use of ICT** is encouraged. Well -equipped computer labs are available. Internet through LAN is available in classrooms. Audio-visual aids are used to discuss case studies. New statistical analysis softwares have been installed for data analysis and to encourage research
4. **Add-on Activities** like Library Users Group, Revision batches, remedial batches, Placement cell
5. **E-Learning:** This year around 53 e-learning modules have been developed by our faculty In association with EMRC, SPPU
6. **Enrichment Programs** like soft skills program, leadership training, film appreciation, guest lectures on recent trends, Exposure to international academic culture through visits to foreign campuses.
7. **Innovative practices** like moot courts, role plays, film appreciation ,e-content development, legal case studies etc.

Thus the faculty by upgrading their own knowledge through various resources, pass it on the students through various interesting activities and make the teaching learning process qualitative

6.3.3 Examination and Evaluation

Regular meetings of the Chief Examination Officer with the examination committee for effective implementation of evaluation procedures are conducted. This helps in achieving the following:

- Enhancement of staff involvement/ participation in examination work.
- Creation of well equipped exam section.
- Use of computer, internet and copying machine in exam section
- Orientation of staff for better invigilation of work.
- Timely assessment of answer papers .

6.3.4 Research and Development

The basic philosophy of the department is to generate interest in research among students and faculty to develop analytical skills in researchers pursuing their research work. Following efforts are made to inculcate and encourage research aptitude :

1. **Scientific spirit of enquiry in research:** Students are required to apply scientific spirit of enquiry while writing their study projects or M. Phil. or Ph D dissertations. They are encouraged to look at social issues with a scientific frame of mind.
2. **Institutional Budget:** The institutional budget has a provision for library development, research publications, In-house publications, payment of registration fees, TA and DA for the teachers to attend seminars and conferences.
3. **Institutional membership** - College has taken institutional membership of renowned libraries like British Library, Jaykar Granthalaya (University of Pune) for the benefit of research students of the College.
4. **Study Leave, Duty Leave, Adjustment in Teaching Schedule** – Study leave is granted to teachers under the UGC-Teacher Fellowship Programme, from time to time. Duty leave to teachers is granted for surveys related to research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Provision of computer lab with JAWS software for visually challenged students along with a collection of braille books
2. Online access to leading e-journals and e-books.
3. The library has ` Internet and E-Resource centre ‘with 20 computers. It is being used effectively by the students, teachers and researchers
4. Providing OPAC as a tool for browsing and searching the library collection
5. Computerised operations in issue of membership cards, I-card, book issue, data entry, bar-coding etc.
6. Separate library website www.bmcclib.in

6.3.6 Human Resource Management

The Human Resource Management by the College is undertaken at two levels. Firstly, it deals with the management of faculty which is significant for the academic improvement and secondly with the administrative staff which provides the support services to the college. In BMCC, the faculty is divided into three categories as full time, part time and visiting. The appointments and service conditions are governed by the rules and regulations of the Government and the University. The administrative staff is appointed as per the staffing pattern laid down by the State Government.

6.3.7 Faculty and Staff recruitment

Being an affiliated college, BMCC adheres to the rules and regulations laid down by the University and State Government regarding recruitment of faculty and staff. However, care is taken to retain the faculty and staff with the institution through measures like opportunities for career advancement, confirmation of service after completion of requisite period, incentives for research, conducive atmosphere for classroom teaching, outstanding library and an overall conducive environment.

6.3.8 Industry Interaction / Collaboration

Industry interaction is achieved through:

1. Field visits and internships
2. Interaction with the HR heads and CSR heads of the Corporate world.
3. Lectures by industrialists/corporates on new developments taking place in the industry
4. Interviews of entrepreneurs and surveys by students.

6.3.9 Admission of Students

Admission of students to BMCC is done on the basis of government rules and regulations. There is complete transparency in the procedure. The rules regarding merit as well as reservation policy are strictly adhered to.

6.4 Welfare schemes

Teaching	<p>Institutional membership of British Council Library, MCCIA</p> <p>Resource sharing - Inter library loan facility with Fergusson College, Gokhale Institute and Jaikar Library, SPPU</p> <p>Deputation by institution to attend seminars, conferences and workshop</p> <p>Appreciation and recognition by authorities from time to time for achievements,</p>
Non teaching	<p>Advance against Salary ,Admissions to Wards of Employees, Social gatherings of the staff, Indoor games, medical aid ,participation in seminars and workshops</p>
Students	<p>Welfare Schemes like Poor Students' Aid Fund and Students' Welfare Fund, Earn and Learn Scheme, <u>Book Bank Scheme, Book Exhibition, Mess and Canteen Facilities, Counseling Support to students are also implemented</u></p>

6.5 Total corpus fund generated

RS.50000

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	✓
Administrative			✓	✓

6.8 Does the University /

Autonomous College declares results within 30 days? **N.A**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University of Pune motivates A grade colleges to apply for autonomy. This year the management authorities of BMCC have sent a proposal to the UGC in this regard.

6.11 Activities and support from the Alumni Association

A strong alumni association is our strength. They are a part of IQAC of the college. There is continuous interaction with the alumni through meetings/ events/ interactions. They provide us a strong support in the form of:

- Lectures/ interaction with students and faculty to upgrade them on current happenings at national and international level
- Career guidance in varied fields is provided
- Internships are provided to our students whenever requested.
- Placements are also provided to the eligible students

Besides, Memorial Lectures like Dr. K M Gawaskar Memorial Lecture and Shri Jayraj Salgaonkar lecture in Economics is initiated

Pride of BMCC – a special award for illustrious alumni of the college has been instituted by the college and past student association. The awardees are honoured on the annual get-together of the association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

On behalf of the Deccan Education Society and BMCC, following initiatives are undertaken:

1. Inter collegiate cricket matches are arranged every year .The event is very popular and enjoyed by one and all. It helps develop sportsmanship spirit amongst the staff
2. Advance against Salary - specially during festivals is availed of by the staff
3. Admissions to Wards of Employees
4. Appointment on compassionate grounds
5. Social gatherings /picnics of the staff
6. Medical check-up camp

6.14 Initiatives taken by the institution to make the campus eco-friendly

Many initiatives have been taken by the college towards environment protection:

1. **Nursery:** The college campus has a wide variety of plant species and hence a small nursery of plants has been developed by the staff. It has been a practice to honour any guest on the campus with a sapling from this in-house nursery.
2. **Drip system in Garden :** To conserve water, all plants and trees on campus are watered with drip facility.
3. **Water harvesting:** College regularly conducts various guest lectures on water saving. College campus is environment preserving and located at the foots of a hill 'Hanuman Tekadi' , hence, there is heavy water flow in rainy season, to preserve this water flow rain water harvesting project has been undertaken by college behind the boys hostel.
4. **Efforts for Carbon neutrality:** A variety of plants were planted like *Neem, Banyan, Pimpal, and Jambhul* tree etc. which will produce more oxygen to facilitate carbon neutrality.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Virtual share trading portal is developed by our faculty to help students get a feel how to deal in share market
- visits to unorganised retail stores were arranged to understand their marketing strategies.
- A separate computer lab with JAWS software is provided to visually challenged students along with collection of Braille books

This has helped the Institution in general and the faculty and students to enrich our attitude and vision towards academics.

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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Activities	Action Taken
Application for autonomous status	Application forwarded by the University to UGC
Wi- fi facility on campus	Proposal accepted by management
MBA program to be introduced	Proposal being discussed. Allocation of space for a new building has been done
Share trading online Commerce Lab to be established	Share trading on virtual platform has been introduced to the students in few classes of BBA
Placement activities to be strengthened.	Awareness of placement cell activities created through orientation lectures. Training programs for students conducted
Collaborations with Foreign Universities and	Teams from Universities in USA visited the

National Institutes have to be established.	college . Discussions in process
Upgradation of Language Laboratory	Proposal accepted by management

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexures enclosed

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Nature club of our college sensitizes the students about environment protection and conservation through creativr ways like:

- a) Providing first aid to injured living creatures like birds, squirrels, etc.on campus
- b) Celebrating Friendship day with nature: In the first week of August, students celebrated friendship day with nature by tying friendship bands to the oldest banyan tree in our college also known as Mother tree and taking an oath under the same tree to preserve nature

Other activities like Tree plantation, campus cleaning, power point presentations on environmental issues were arranged.

Our students participated in an inter-collegiate event- Business fair and won the first prize for personalised handmade cards as the Most Eco-friendly product

Film screening on environmental issues in collaboration with Kirloskar Vasundhara Films was also done.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Being a premier institution in Commerce, BMCC has a good number of meritorious students and dedicated faculty. Good infrastructure and ICT facilities make teaching-learning environment all the more conducive. We also have a good teacher-student rapport.

However high teacher – student ratio and limited academic flexibility are our weaknesses. The challenge is to keep ourselves updated as regards the curriculum and teaching methodologies required in the information explosion era.

8. Plans of institution for next year

Preparing for Autonomous status for the college
Availing of Wi- fi facility on campus
Construction /Redevelopment of boys hostel
Setting up of an additional computer lab of 100 computers
Placement activities to be strengthened.
Collaborations with Foreign Universites and National Institutes have to be established.
Upgradation of Language Laboratory

Name Ms.Varsha Deshpande_____

Name: Dr.C.N.Rawal, Principal, BMCC

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
