

**Brihan Maharashtra College of Commerce, Pune-04.**

**IQAC**

**Minutes of the Meeting**

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**Meeting Date: 15.11.2017**

**Meeting Time: 12 noon**

**Meeting held at: IQAC Room**

**Minutes of the meeting of the IQAC on 15th November, 2017**

**A meeting of the IQAC in-house members was conducted on 15<sup>th</sup>, November, Wednesday 2017 at 12 noon in the NAAC office.**

The following members attended the meeting:

1. Dr. J.R.Lanjekar
2. Dr. S. V. Waghmare
3. Dr. Ashish Puranik
4. Dr. G. K. Bengale
5. Dr. P. V. Sathe
6. Prof. S.N.Garje
7. Dr. Varsha Deshpande
8. Dr. Rajashri Gokhale
9. Dr. Deepak Powdel
10. Dr. R. P. Kuchekar
11. Manjusha Gokhale
12. Preeti Rajguru
13. Dr. S. H. Nirmale
14. Prof. Vinaya Hasamnis
15. Prof. Vijay Salunke

The following was discussed/suggested by the members:

- 1) The schedules of the impending activities like, Moot Court, TROIKA, Field visits, NSS Camp and AIDS Awareness and Addiction Awareness Programmes were finalised.
- 2) The details of the 'Convocation Ceremony' were discussed and finalised.
- 3) A rigorous ERP training of the teaching staff was conducted on a regular basis to help them keep up the pace with demanding nature of the autonomous structure.
- 4) A meeting of in-house IQAC members planned in January, 2018 to emphasize on important aspects of NAAC Assessment.
- 5) The planning for the International Conference titled 'Internationalisation of Commerce and Management Education' was reviewed.
- 6) The planning for the Platinum Jubilee Celebration Rally was reviewed.
- 7) An overview for the planning and arrangements for the Study Tour to Europe for the students was taken
- 8) The schedules for the activities of the Student's Council like Celebration of Days, Annual Gathering etc. was discussed and the dates were finalised.

- 9) The exam dates for the Semester End Exams were finalised and the arrangements for CAAP were reviewed.

The Meeting concluded with a formal vote of thanks to the Chair.

Dr.Varsha Deshpande

IQAC Coordinator

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<b>Sr No</b>	<b>Activity</b>	<b>Action Taken</b>
1	Activities like Moot Court, NSS camp, TROIKA etc.	Conducted as per the schedule
2	Convocation Ceremony	Held on
3	ERP training	Conducted in due course
4	IQAC meeting	Held in January 2018
5	International Conference	Held on 29th & 30th January 2018
6	Study Tour to Dubai	Held in the month of February, 2018
7	Student's Council activities	Conducted in the month of December 2017
8	Examinations	Conducted as per the schedules prepared by the Examination Department